

**REMINDER II**

Vandana Chauhan  
Deputy Director  
Tel. No. 011-25309393(O)

CCRT/13011/1/2015/204  
March 10, 2015

Dear Sir/Madam,

सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र  
**Centre for Cultural Resources and Training**  
(Under the aegis of Ministry of Culture, Govt. of India)

Please refer to our Reminder letter of even no. dated February 23, 2015 regarding deputation of **Ten (10) teachers** from middle/secondary/senior secondary schools of your State/UT, **teaching Class VIII and above and upto 52 years of age**, for participation in the **Orientation Courses** to be organized by CCRT as per following details:

Sl. No.	Duration of the Orientation Courses	Orientation Courses' Venue	Number of Teachers to be Deputed
1.	April 09-30, 2015	CCRT Headquarters, Plot No. 15-A, Sector-7, Dwarka, New Delhi-110075. (Telephone No. 011-25309300/ Extn. 323/325, Fax No. 011-25088637, e-mail: ddtrg.cert@nic.in)	10
2.	April 22 to May 12, 2015	CCRT Regional Centre, 3B, Ambavgarh, Swaroop Sagar, Udaipur-313001, Rajasthan (Telephone No. 0294-2430764, Fax No. 0294-2430771, e-mail: certreud@rediffmail.com)	10
3.	May 27 to June 16, 2015	Srimanta Sankaradeva Kalakshetra, Panjabari, Guwahati - 781037, Assam. (Telephone No. 0361-2130020, 2130021, Fax No.:0361-2335316, e-mail: rc_cert@rediffmail.com; regwt.cert@nic.in)	10
4.	June 09-29, 2015	CCRT Regional Centre, Opp. CII (Confederation of Indian Industry), Near Google Office, Madhapur to Kondapur Main Road, Madhapur, Hyderabad-500084, Andhra Pradesh (Telephone No. 040-23117050, Tele/Fax No. 040-23111918, e-mail: rchyd.cert@nic.in)	10

I would like to inform you that till date we have not received list of deputed teachers at the Centre from your State.

May I request you to expedite the action for getting 10 (Ten) teachers deputed for the above mentioned Orientation Courses. As you are aware the CCRT organizes teachers training programmes throughout the year and sometimes in the absence of timely information of exact number of teachers, it becomes inconvenient to make proper boarding and lodging arrangements at the venue of the programme.

You are requested to issue orders to deputed teachers to report directly at the concerned venue at 10.00 AM on the first day of the Orientation Course mentioned above.

**Important: Kindly Note that following teachers must not be deputed:**

- Primary school teachers should not be deputed.
- Teachers on contract/ad-hoc/temporary, must not be deputed. Only the regular teachers should be deputed.
- Teachers who have already attended CCRT's Orientation Course, either at Delhi or anywhere else, must not be deputed again. All such already O.C. trained teachers will be sent back immediately without registration and without payment of T.A./D.A.
- Teachers teaching Yoga, SUPW, Physical Education should not be deputed. Specially challenged teachers (Visually Challenged) should also not be deputed.
- Headmasters/Principals/Inspector of Schools must not be deputed.

Separate stay arrangements are made for the female teachers in the CCRT Hostel.

**Your kind attention is solicited**

- It has been decided that while getting teachers deputed from your State, if the norms and conditions mentioned above are not adhered to, the deputed teachers will neither be registered nor paid TA/DA for reporting and they will be sent back immediately. This is being done to avoid any censures from the Auditors.

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15ए, सेक्टर-7, द्वारका, नयी दिल्ली-110075 भारत दूरभाष : 011-25309300, फैक्स : 91-11-25088637  
15A, Sector-7, Dwarka, New Delhi-110075 INDIA Phones : 011-25309300, Fax : 91-11-25088637  
e-mail : dir.cert@nic.in website : www.certindia.gov.in

इस कार्यालय में हिन्दी में प्राप्त पत्रों का स्वागत है।  
इस कार्यालय में हर दिन भारतीय राष्ट्रीय भाषाओं का दिन है।

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The deputation orders issued by you, adhering to CCRT's norms, will be treated as the final orders and no further orders for the deputed teachers hereafter will be issued by this Centre. The list of the deputed teachers for the Orientation Courses may please be sent to CCRT, New Delhi by Fax No. 011-25088637/ e-mail: [ddtrg.ccrt@nic.in](mailto:ddtrg.ccrt@nic.in) or speed post at the earliest possible.

I take this opportunity to thank you for the keen interest you are taking in the activities of the Centre and look forward to your continued support for getting the teachers deputed as per CCRT norms.

Please get this letter acknowledged.

With kind regards,

Yours sincerely,



(Vandana Chauhan)

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